



## **English Language Teacher - Part Time, After School Programme**

### **Kids English Club (KEC)**

The KEC teacher will be responsible for delivering the CIS after-school English programme to children between the ages of 3 and 11. Our KEC is based on the Cambridge Young Learners syllabus; more information about our programme can be found on the Clarence International School website.

The KEC Teacher reports to the KEC Leader and Clarence International School Head of School

#### **Key Responsibilities:**

- Teach and care for all the students at KEC in accordance with the schedule provided.
- Understand and follow school policies and the school ethos fully, and maintain high quality lessons and safety standards in line with safeguarding protocol.
- Ensure every student makes progress and is engaged in their language learning.
- Understand the provided curriculum, plan and prepare appropriate lessons, meet deadlines and meet the expected teaching standard and quality.
- Create and carry out ongoing and benchmark assessments based on the content taught.
- Communicate with parents on a day to day basis to articulate the pupils' progress, their areas of ongoing success and areas for development.
- Keep school learning and shared areas safe and tidy, returning teaching spaces to their original set up and cleanliness at the end of sessions
- Work together with the KEC leader to deliver the best programme possible, reporting issues and delivering feedback on progress of the programme.
- Seek ways to grow and expand the KEC programme, including increasing the number of students and extending the number of classes available.